

SCHOOL DISTRICT 63 (SAANICH)

FINANCE, FACILITIES AND TECHNOLOGY COMMITTEE

Agenda

Committee Members: Trustee Dunford, Chairperson
Trustee Silzer
Trustee VanWell
Jason Reid, Secretary-Treasurer
Dave Eberwein, Superintendent of Schools
Rob Lumb, Director of Facilities
Megan Cimaglia, Director of Finance
Gregg Ferrie, Director of Information Technology

March 5, 2019
10:30 am, Boardroom

A. PRESENTATIONS AND QUESTIONS

No Items.

B. ITEMS FOR DISCUSSION

1. Risk Report

C. ITEMS FOR RECOMMENDATION

1. 2019/20 Annual Facility Grant Plan

Staff Recommendation:

That the Board approve the 2019/20 Annual Facility Grant as presented.

D. ITEMS FOR INFORMATION

1. Report from Budget Advisory Committee - oral
2. Fiscal Forecast Report

E. FUTURE AGENDA ITEMS

1. Facilities Planning Update (April)



To: Finance, Facilities & Technology Committee

Prepared By: Rob Lumb
Director of Facilities

Subject: **2019/20 Annual Facility Grant Planning**

Date: February 27, 2019

Purpose & Background

The purpose of this briefing note is to present the 2019/20 Annual Facility Grant plan for review by the committee and approval by the Board.

The Annual Facility Grant (AFG) is part of the Asset Rehabilitation and Maintenance suite of funding programs which include the Building Envelope Program (BEP), the Carbon Neutral Capital Program (CNCP) and the School Enhancement Program (SEP). AFG funding is provided to Boards of Education to be used at their discretion to address maintenance priorities and ensure schools are safe and well-functioning. The funding year for the AFG matches the fiscal year of government. Therefore, this plan relates to expenditures to occur from April 1, 2019 to March 31, 2020.

AFG is separate and distinct from the other capital submissions that are completed for major capital projects such as seismic upgrades, school replacements, busing and other large ticket expenses. To determine the priorities in a given year we use information from professional inspectors, VFA building reports, data from our work order systems, feedback from our trades staff, and from visits with each school's administration.

This year's proposal has been broken down by constant costs then by priority. The constant costs are fixed and they include the wages for the administration resources required to manage the projects. There is also a CMMS (Computerized Maintenance Management System) cost which funds our electronic work order system, as well as an AFG admin fee which is paid to the government for their management of the projects.

Priority One Projects - Projects that are most urgent

During the past few years, the district deferred roofing projects due to excessive cost escalation observed in the request for proposal process. As this cost escalation has proven not to be transitory, we are at a point where we need to proceed with a substantial investment in roofing throughout the district. We are currently facing \$13.5 million in costs to repair the roofs in our district that have less than a three year life expectancy. While roofs can function beyond their assessed life expectancy, we are taking the actions necessary to avoid undue risk of failure. This AFG plan includes a \$461K allocation for roof replacement. We have also re-allocated \$475K from budget savings on recent capital projects to roofing projects with the ministry's permission. In addition, we intend to include a minimum of \$1.5 million in roofing projects in the Capital Plan to be approved by the Board later this year.

The elevator at Claremont has reached the end of its serviceable life and requires replacement to ensure that our most vulnerable students and staff have full access to the school.

Our district is rekeying all the locks as we face a substantial security risk.

The AFG funds two CUPE painter positions on a continuing basis to paint buildings on a rotational basis.

Priority 2 Projects - Items that are less than immediate urgency, but still require substantial attention

The DDC (Direct Digital Control) is the computer brain that runs the heating and ventilation in our buildings. Like all computers they age and become obsolete. The system in Claremont is at a point where it needs to be upgraded or face a failure that cannot be recovered.

The teaching kitchen and change rooms at Claremont are in poor condition and require an upgrade to properly support program requirements. The gym floors at Claremont and Cordova Bay are in poor condition to the point where game lines are being worn off.

Royal Oak has requested that a path way be built to allow access from the road in behind of the school where many students cross the field to and from school. In the winter it creates a large mess from tracked in mud.

The \$300,000 financial commitment related to the Parkland track project is reflected in the plan; however, as this financial commitment is likely to be funded in a future fiscal year the plan reflects other priorities to utilize the full funding reflecting the likely deferral of the Parkland track project.

Recommendation

That the Board approve the 2019/20 Annual Facility Grant Plan as presented.

Submitted with respect,



Rob Lumb
Director of Facilities

RL/kg

AFG Funding 2019 / 2020	
Constants	
Admin Support	95,644
AFG Admin Fee	26,032
CMMS	10,000
Sub Total	131,676
Priority #1	
Lochside Roofing	323,531
Stelly's Roofing	137,966
Claremont Elevator	100,000
District Rekey program	100,000
District Painting	186,514
Sub Total	848,011
Priority #2	
DDC Conversion - Claremont	100,000
Cordova Bay Boiler Swap	40,000
District Floor Replacements	50,000
Claremont Kitchen Reno's	80,000
Claremont Change Room Renos	10,000
District Line Painting	10,000
Claremont Gym resurfacing	69,229
Cordova Bay Gym Resurfacing	50,000
Parklands Sky Lights	35,000
Sub Total	444,229
Priority #3	
ROMS – Trail across field	12,000
Parklands Track Fund	300,000
Misc Building Enhancements	67,354
Sub Total	379,354
Grand Total	1,803,270
AFG Funding	1,503,270
Excess of Project Cost	-300,000