

Revised Consultation Process and Timeline

Consultation Process and Timeline	
Date	Event or Activity
February 7, 2017 (from 12pm to 1pm) COMPLETED	White Road (“WR”) Committee meeting to review and approve the consultation plan including identification of preliminary set of planning principles/values, and the draft communications to neighbours and stakeholders.
February 8 to 14, 2017 COMPLETED	Letter sent to neighbouring properties and stakeholders to explain the process and invite attendance at the open house and participation in survey. The approved consultation plan will be posted to a consultation webpage on the district website (this webpage will be populated through-out the process). Notification of the consultation process will also be provided with on-site signage.
March 7, 2017 (from 12pm to 1pm) COMPLETED	WR Committee meeting to review open house agenda, format and presentation.
March 16, 2017 (from 7pm to 9pm) COMPLETED	Open House Meeting at the Saanich Schools Education Centre located behind Keating Elementary School (6843 Central Saanich Rd. Saanichton, BC).
March 17, 2017 COMPLETED	Link to community survey is distributed as well as the email address for the White Road consultation inbox.
April 11, 2017 (from 12pm to 1pm) COMPLETED	WR Committee meets to review feedback received from Open House and Community Survey.
May 9, 2017 (from 12pm to 1pm) COMPLETED	WR Committee meets to discuss next steps in consultation.
Next Steps in Revised Consultation Plan	
October 10, 2017 (from 12pm to 1pm)	WR Committee meets to review and discuss the next steps in the consultation. Following the meeting, stakeholders are advised of the revised consultation plan by email and materials are posted to the consultation webpage.

November 14, 2017 (from 12pm to 1pm)	WR Committee meets to review and discuss the promotional plan to increase awareness of the consultation and improve engagement with the broader community.
November 15, 2017 (from 3pm to 4pm)	Working session with school administrators to review the consultation and the process for receiving input from each school.
November 2017 to January 2018	School administrators consult with their schools to identify potential options for the property to be reported through survey. Promotion of consultation process through various means such as social media, advertising, community notices, earned media or other means as appropriate.
January 11, 2018 (from 7pm to 8pm)	Working session with the Confederation of Parent Advisory Councils of Saanich (COPACS) to present and review options identified by schools and to discuss options for seeking further input from parents on potential options identified.
January 2018	Receive feedback from school Parent Advisory Councils (PACS) through survey or other means on potential options for the property.
February 6, 2018 (from 12pm to 1pm)	WR Committee reviews the results of the consultation with school communities and the draft materials for the February 21, 2018 final public consultation meeting.
February 21, 2018 (from 7pm to 9pm)	Public consultation meeting at Bayside Middle School. The results of the consultation to date will be presented including options identified. Feedback will be received through working sessions and through distribution of a survey following the open house.
March 7, 2018	Community survey closes
April 10, 2018 (from 12pm to 1pm)	WR committee reviews results of consultation to date and considers the next steps in the consultation.