



External Support Staff Vacancy

FOOD SERVICES ASSISTANT – ON CALL

Posting #:	C1920/083	Location:	Various
Hours per week:	Up to 29 hrs per week	Status:	Casual
Pay Rate:	\$20.38/hr		

District Overview

Driven by our desire to help students thrive in their academic and personal lives, the Saanich School District provides quality educational programs and a safe and nurturing learning environment for the over 7,000 culturally diverse students within its 18 schools. Serving the Saanich Peninsula located just north of Victoria, BC, the district has one of the highest graduation rates in the province and a student body that consistently scores well on annual assessment tests, thanks in large part to the dedication and efforts of our 900 teaching and support staff.

JOB DESCRIPTION

Under limited direction of a teacher or Administrative Officer(s) provides support to students in Foods and Career Prep Cafeteria Programs.

DUTIES

- Provides direct educational classroom support to students in Foods and Career Prep Cafeteria Programs by demonstrating and reinforcing food preparation techniques
- Monitors students and problem solves with them in food preparation and canteen/cafeteria related activities
- Assists identified students with carrying out programs as recommended by professional staff
- Organizes and prepares food items
- Prepares and cleans up for cooking classes
- Operates cash register and assists with cash handling procedures
- Maintains and practices Food Safe standards (e.g. dish washing, food storage, kitchen and equipment cleanliness, proper rotation and storage of food, laundry, etc.)
- Maintains economic use of food supplies
- Shops, purchases, orders and receives supplies
- Assists with the safe operation and routine maintenance of commercial kitchen equipment (e.g. deep fryers, ovens)
- Responds to food service requests (e.g. take outs and coffee services)

- Assists with menu planning
 - Administers emergency first aid to students
- * Performs other assigned duties that are within the area of knowledge and skills required by the job description

QUALIFICATIONS

- Grade 12
 - One year related experience
 - Specialized relevant skills in food preparation and marketing
 - Working knowledge of cooking and baking techniques
 - Level One First Aid and CPR Certificate
 - Valid B.C. Class 5 Driver's License
 - Food Safe Certificate Level 1
 - Basic knowledge of WHMIS legislation
- * Or an equivalent combination of training and experience

To Apply

To apply please send your application to hr_cupe@saanichschools.ca. We thank all applicants for their interest, however, only shortlisted applicants will be contacted.